



Republic of the Philippines
Office of the Solicitor General
134 Amorsolo St. Legaspi Village, Makati City

Technical Working Group for Repair/Renovation of OSG Offices for the Relocated Division at Convergys One Building

TERMS OF REFERENCE

Supply of Labor and Materials for the Repair/Renovation of OSG Offices for the Relocated Divisions at Convergys One Building

The **OFFICE OF THE SOLICITOR GENERAL (OSG)** intends to repair a total of **3,527.80 sq.m.** office space consisting of approximately **2,363.20 sq.m.** at the six (6th) floor and **1,164.60 sq.m.** at the seventh (7th) floor of Convergys One Building located at 6796 Ayala Avenue, corner Salcedo Street, Legaspi Village, Makati City (the Property).

The OSG shall hire the services of a CONTRACTOR to provide labor and materials for the repair of said offices.

1. The Approved Budget for the Contract (ABC) is **Twenty Seven Million Five Hundred Thousand Pesos (P27,500,000.00)**, inclusive of all government taxes, charges and other standard fees, including, but not limited to, payment for business and other permits required for this purpose, which shall be applied for by the CONTRACTOR.

2. To guarantee the performance by the winning bidder of its obligations under the contract, it shall post a performance security prior to signing of the Contract. The performance security shall be in an amount not less than the required percentage of the total Contract Price, in any of the following forms and in accordance with the following schedule:

Form of Performance Security	Amount of Performance Security (Not less than the required percentage of the Total Contract Price)
a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank.	5%

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank. <i>Provided, however,</i> that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	5%
c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	30%

3. The OSG shall pay the CONTRACTOR in accordance with the following schemes/schedules:

	Particulars	Remarks/Conditions
First Release	20% of the Total Contract Price <i>less</i> 5% warranty deposit, computed based on the progress billing.	The percentage of accomplishment must be at least 20% based on both the Statement of Work Accomplishment (SWA) and the progress billing submitted by the Contractor, and duly verified and certified by the OSG.
Second Release	20% of the Total Contract Price <i>less</i> 5% warranty deposit computed based on progress billing.	The percentage of accomplishment must be at least 40% based on both the Statement of Work Accomplishment (SWA) and the progress billing submitted by the Contractor, and duly verified and certified by the OSG.
Third Release	20% of the Total Contract Price <i>less</i> 5% warranty deposit computed based on progress billing.	The percentage of accomplishment must be at least 70% based on both the Statement of Work Accomplishment (SWA) and the progress billing submitted by the Contractor, and duly verified and certified by the OSG.
Fourth Release	35% of the Total Contract Price <i>less</i> 5% warranty deposit computed based on progress billing.	The percentage of accomplishment must be 100% based on both the Statement of Work Accomplishment (SWA) and the progress billing submitted by the Contractor, and duly verified and certified by the OSG.
Fifth Release	Retention Fee equivalent to 5% of the Total Contract Price.	For the procurement of Goods, in order to assure that manufacturing defects shall be corrected by the CONTRACTOR, a warranty security

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		shall be required from the contract awardee for a minimum period of three (3) months , after acceptance by the OSG of the goods and services delivered by the CONTRACTOR.
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4. The CONTRACTOR must submit a project design based on the Scope of Work hereunder specified and the approved layouts of the OSG. The Scope of Work shall be subject to the restrictions of the office space and those that may be reasonably imposed by the building administrator or owner.

5. The OSG shall check/inspect the CONTRACTOR's works upon every submission of SWA and progress billing, and shall notify the CONTRACTOR of any defect found. The CONTRACTOR shall immediately correct/repair the notified defect/s at the CONTRACTOR's expense without additional cost to the original contract amount.

6. Where the CONTRACTOR refuses or fails to satisfactorily complete the work within the specified contract time, an amount equal to at least **one-tenth (1/10) of one percent (1%) of the cost of unperformed portion of the work for every day of delay based on calendar days** shall be paid immediately by the CONTRACTOR or deducted from any money due to the CONTRACTOR.

7. The CONTRACTOR shall ensure that the materials to be used for the repair are of good quality and subject to inspection and approval by the OSG.

8. The CONTRACTOR has **one hundred twenty (120) calendar days (including holidays)** to complete the scope of work which shall commence **five (5) days** from receipt of the Notice to Proceed (NTP). The OSG may by written order, wholly or partially, suspend the work and the running of the 120 days period due to: (i) force majeure; (ii) fortuitous events; (iii) the CONTRACTOR's failure to carry out the valid orders of the OSG; (iv) the CONTRACTOR's failure to perform any provisions of the contract; or (v) due to adjustment of plans as found necessary during the construction.

9. The CONTRACTOR shall submit a Work Plan/Schedule specifying the number of: (i) workers per day; (ii) workdays per week; (iii) work hours per week; and (iv) the projected completed works corresponding to the cumulative 20%, 40%, 70% and 100% of scope of work, as duly approved by the OSG Administrative Division.

The CONTRACTOR shall likewise submit a Bill of Materials which shall include the labor cost for this Project.

The CONTRACTOR must ensure that it shall deploy at least ten (10) regular personnel in each floor every workday excluding the licensed engineers/plumber/electrician/foreman, and shall submit duly filled-up attendance sheets and log-book/s every week to the OSG Administrative Division.

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The CONTRACTOR shall submit a weekly Accomplishment Report which shall be reviewed and verified by the OSG.

The percentage of actual work accomplished shall be determined by the OSG and not the CONTRACTOR.

10. No employer-employee relationship shall arise between the CONTRACTOR and/or its workers on one hand, and the OSG on the other. The CONTRACTOR shall take necessary precautions and exercise due care and diligence in the performance of its undertaking so as not to cause injury, damage or loss to any person and property and shall at all times hold the OSG free from any claim or damage arising therefrom.

11. The CONTRACTOR shall be responsible for any loss or damage that may be incurred upon the Property during the performance of the works or for injury to any person caused by unreasonable or negligent act or omission of the CONTRACTOR or its workers, whether such act is intentional or not. The CONTRACTOR shall ensure that the OSG shall be free from liability that may arise from any loss or damage therefrom. In the event that the OSG is made liable by third parties by reason of loss or damage attributable to the CONTRACTOR, the value of such loss or damage shall be reimbursed immediately by the CONTRACTOR or deducted from any money due to the CONTRACTOR.

12. Qualifications of the CONTRACTOR:

12.1) Must have been in the business of supplying labor and materials for the repair of offices for **at least five (5) years**.

12.2) Must present a Client Satisfaction Rating from **at least five (5)** government agencies or private corporations with whom the contractor has past or ongoing contract similar to this project.

For purposes of this project, similar contracts shall refer to contracts for repair/renovation/rehabilitation/construction of buildings. Single project such as painting, tiling, etc. will not be considered as similar project.

12.3) Must have a main office or satellite office in or around Metro Manila and/or nearby provinces.

12.4) Must have sufficient manpower to execute the scope of works within the delivery period stated under paragraph 8 of this Terms of Reference.

12.5) Must have at least one (1) licensed civil engineer/s and at least one (1) licensed architect/s, who are regular employees of the CONTRACTOR, and who will directly coordinate with the OSG, be in-charge of the project, sign documents including plans, apply and secure all necessary permits, including but not limited to building permits, work permits, occupancy permits and such other pre-construction and post-construction permits.

12.6) Electrical and Plumbing works should be done by a licensed electrician and licensed plumber, who will be in-charge of the Project.

12.7) The CONTRACTOR shall submit documents relevant to the Project, such as but not limited to the following:

1. Valid PhilGEPS Platinum Membership;
2. Updated and valid Tax Clearance Certificate duly issued and approved by the Bureau of Internal Revenue (BIR);
3. Statement of Government and Private Construction contracts completed which are similar in nature to the contract to be bid. Submission should be supported by the following documents:
 - i. Contract Agreement.
 - ii. Constructor's Performance Evaluation System (CPES) or Certificate of Completion.
 - iii. Certificate of Acceptance.
 - iv. Purchase Order showing contractor has duly conformed with the terms stated therein.
4. Net Financial Contracting Capacity (NFCC) Computation; and
5. Valid and current professional licenses of the CONTRACTOR of its engineer/s and architect/s.

14. The OSG reserves the right to review and evaluate the progress of the Project as specified in the scope of works, as well as the quality of materials used by CONTRACTOR, at any time. However, the OSG shall not be primarily responsible for the supervision of the day-to-day accomplishment of the Project, which shall be the responsibility of the CONTRACTOR.

15. Applicable provisions of the Government Procurement Reform Act (RA No. 9184) and its Revised Implementing Rules and Regulations (RIRR) shall form part of the Terms of Reference (TOR).

SCOPE OF WORKS

Subject to the restrictions of the office space and those that may be reasonably imposed by the building administrator/owner, the following are the scope of works:

7th floor Scope of Works for 4 DIVISIONS

Item no.	Description	Qty.	Unit/s
1.	<p>Supply of Proposed and As-Built Plans with signed and sealed blueprints (Architectural, Mechanical, Electrical, Plumbing and Fire Pro-FDAS) including processing of all Pre-Construction/Post-Construction permit. (7th and 6th floor).</p> <p>a. Preparation of proposed plan for Architectural, Electrical,</p>	1	Lot

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	<p>Plumbing and Fire Protection-Fire Detection including revisions.</p> <p>b. Preparation of copies for As-built for Architectural, Electrical, Plumbing and Fire Protection-Fire Detection</p> <p>c. Processing and filing fee for all related permits.</p>		
2.	<p>Dismantling Works (7th and 6th floor)</p> <p>a. All materials/equipment/that are not needed by Lessee and Lessor are subject to dismantling</p>	1	Lot
3.	<p>Mobilization and Demobilization (7th and 6th floor)</p>	1	Lot
4.	<p>Supply, Fabrication and Installation of Male and Female Comfort Room including fixtures and fittings.</p> <p>a. 7 – water closet and bidet with modular partitions for female</p> <p>b. 4 – water closet and bidet with modular partitions for male</p> <p>c. 6 – lavatories for female</p> <p>d. 6 – lavatories for male</p> <p>e. 5- urinals with Urinal Modesty Panels (UMPs) for male</p> <p>f. 1 – Complete set of counter top lavatories each mirror with and light for female</p> <p>g. 1- complete set of counter top lavatories with mirror each and light for male</p> <p>h. Area: Male – (+-35sqm.)</p> <p>i. Area: Female – (+-35sqm.)</p> <p>j. Slop Sink for Female CR</p> <p>k. Painted Gypsum/Ficem Ceiling enclosure with Exhaust Fan with flexible ducting and Manhole</p> <p>l. Floor tiles (300mmx 300mm) and 2.4mtr height wall tiles – 300mmx600mm)</p> <p>m. With Steel Doors, Door Jambs, Door closer, hinges and locksets</p> <p>n. Electrical Works (exhaust fan with flexible ducting, lightings, power outlet and switch outlet)</p> <p>o. Plumbing Works (Fixtures, Fittings)</p> <p>p. Provide swatches for approval</p>	1	Lot
5.	<p>Supply and Installation of extension of hallway tile lobby.</p> <p>a. Area – (+-186sqm)</p> <p>b. Preparation of substrate. Chipping/Grinding/ and other works prior for Tiling.</p> <p>c. Complete Electricals (lightings, power outlet and switch outlet)</p> <p>d. Specs: Provide swatches for approval</p>	1	Lot
6.	<p>Supply and Installation of New Vinyl Planks.</p> <p>a. Preparation of substrate. Chipping/Grinding/ and other works prior for Tiling.</p> <p>b. Floor Tiles Area – (+-1,090sqm)</p> <p>c. Specs: Provide swatches for approval</p>	1	Lot
7.	<p>Supply, Fabrication and Installation of Filing Room.</p> <p>a. Preparation of substrate. Chipping/Grinding/ and other works prior to flooring works</p> <p>b. 6 – filing room</p> <p>c. Area – (+-30sqm)</p> <p>d. Fully Painted</p>	1	Lot

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	<ul style="list-style-type: none"> e. Ceiling – Grinded surface, Fully Painted Slab Soffit f. With Doors, Door Jambs, hinges and locksets g. Flooring – Smooth Finish Flooring h. Complete Electricals (lightings, power outlet and switch outlet) i. Specs: Provide swatches for approval 		
8.	<p>Supply, Fabrication and Installation of Storage Room.</p> <ul style="list-style-type: none"> a. Preparation of substrate. Chipping/Grinding/ and other works prior to flooring works b. Storage A – (+-8.5sqm.) c. Storage B – (8.5sqm.) d. Fully Painted e. Ceiling – Grinded surface, Fully Painted Slab Soffit f. With Doors, Door Jambs, hinges and locksets g. Floor – Smooth Finish Flooring h. Complete Electricals (lightings, power outlet and switch outlet) i. Specs: Provide swatches for approval 	1	Lot
9.	<p>Supply, fabrication and Installation of Legal Divisions.</p> <ul style="list-style-type: none"> a. Preparation of substrate. Chipping/Grinding/ and other works prior to flooring works b. 4 – divisions (+-221sqm) c. Fully Painted d. Ceiling – Grinded surface, Fully Painted Slab Soffit e. With Doors, Door Jambs, hinges and locksets f. Vinyl Planks flooring g. Complete Electricals (lightings, power outlet and switch outlet) h. Specs: Provide swatches for approval 	1	Lot
10.	<p>Supply, Fabrication and Installation of ASG Room.</p> <ul style="list-style-type: none"> a. Preparation of substrate. Chipping/Grinding/ and other works prior to flooring works b. 4 – ASG Rooms (+-30sqm) c. Fully Painted d. Ceiling – Grinded surface, Fully Painted Slab Soffit e. With Doors, Door Jambs, hinges and locksets f. Vinyl Planks flooring g. Complete Electricals (lightings, power outlet and switch outlet). h. Specs: Provide swatches for approval 	1	Lot
11.	<p>Supply, Fabrication and Installation of ASG CR.</p> <ul style="list-style-type: none"> a. Preparation of substrate. Chipping/Grinding/ and other works prior to flooring works b. 4 – ASG CRs (+- 3.5sqm.) c. Water Closet, Lavatories with fittings and fixtures (faucets, bidet) d. Floor tiles (300mmx300mm) and wali tiles (300mm x600mm) e. With Doors, Door Jambs, hinges and locksets f. Painted Gypsum Ceiling/ Ficem enclosure with Manhole g. Electrical Works (lightings, power outlet and switch outlet) h. Plumbing Works (Fixtures, Fittings) 	1	Lot

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	i. Specs: Provide swatches for approval		
12.	Supply, Fabrication and Installation of Modular Cubicles for legal secretary. a. 40 – Modular workstation with glass and built in tables b. With telephone, LAN and power outlet c. Dimension please see attached layout d. Specs: Provide swatches for approval	1	Lot
13.	Supply, Fabrication and Installation of Workstation for ASG secretary. a. 4 – Modular workstation with glass and built in tables b. With telephone, LAN and power outlet c. Dimension please see attached layout d. Specs: Provide swatches for approval	1	Lot
14.	Supply, Fabrication and Installation of Modular Cubicles for lawyers. a. 40– Modular workstation with glass, built in tables b. With telephone, LAN and power outlet c. Dimension please see attached layout d. Specs: Provide swatches for approval	1	Lot
15.	Supply, Fabrication and Installation of Ceiling Enclosure. a. Hallway Extension – Painted gypsum/Ficem ceiling b. Lighting Fixtures with switch outlet c. Will be based on approve reflected ceiling plan d. Specs: Provide swatches for approval	1	Lot
16.	Supply, Fabrication and Installation of Electricals a. Power Outlet and Telephone LAN for every lawyer b. Power Outlet and Telephone LAN for every legal Secretary c. Power Outlet and Telephone LAN for every ASG Secretary d. Power Outlet and Telephone LAN for ASG ROOM – 1 set per corner e. Power Outlet for Photo Copier Machine, Printer and Scanner (will be based on CMS location reflected on approved Layout) f. Power Outlet for WIFI (will be based on CMS location reflected on approved Layout) g. Power Outlet for Data Cabinet (will be based on CMS location reflected on approved Layout) h. Spare Power Outlet at Open Corner for every Legal Divisions and ASG Room – 4 set each i. Power Outlet for all Filing and Storage – 2 sets each filing room j. Switch Outlet for all Filing and Storage – 1 sets each filing room k. Refrigerator power outlet, Microwave Oven Outlet, Water Dispenser Outlets for every Legal Divisions l. Specs: Provide swatches for approval	1	Lot
17.	Hauling of Debris, Cleaning the area after construction and deploying a QRT (Quick Response Team) prior for Turn Over.	1	Lot

6th floor Scope of Works for 7 DIVISIONS

Item no.	Description	Qty.	Unit/ s
1.	Supply, Fabrication and Installation of Supply Room A. <ol style="list-style-type: none"> Preparation of substrate. Chipping/Grinding/ and other works prior to flooring works Area - (+-17.5sqm.) Fully Painted Ceiling - Grinded surface, Fully Painted Slab Soffit With Doors, Door Jambs, hinges and locksets Floor - Smooth finish Flooring Complete Electricals (lightings, power outlet and switch outlet) Open type wooden shelves- Wooden board, 4 Layers, 2 sides of wall \ Specs: Provide swatches for approval 	1	Lot
2.	Supply, Fabrication and Installation of Supply Room B. <ol style="list-style-type: none"> Preparation of substrate. Chipping/Grinding/ and other works prior to flooring works Area - (+-8.5sqm.) Fully Painted Ceiling - Grinded surface, Fully Painted Slab Soffit With Doors, Door Jambs, hinges and locksets Floor - Smooth finish Flooring Complete Electricals (lightings, power outlet and switch outlet) Open type wooden shelves- Wooden board, 4 Layers, 2 sides of wall \ Specs: Provide swatches for approval 	1	Lot
3.	Supply, Fabrication and Installation of Utility Room. <ol style="list-style-type: none"> Preparation of substrate. Chipping/Grinding/ and other works prior to flooring works Area - (+-17.5sqm.) Fully Painted Ceiling - Grinded surface, Fully Painted Slab Soffit With Doors, Door Jambs, hinges and locksets Floor - Smooth finish Flooring Complete Electricals (lightings, power outlet and switch outlet) Specs: Provide swatches for approval 	1	Lot
4.	Supply, Fabrication and Installation of Multi-Purpose Room. <ol style="list-style-type: none"> Preparation of substrate. Chipping/Grinding/ and other works prior to flooring works Area - (+-15.5sqm.) Fully Painted Ceiling - Grinded surface, Fully Painted Slab Soffit With Doors, Door Jambs, hinges and locksets Floor - Smooth Finished Flooring Complete Electricals (lightings, power outlet and 	1	Lot

	switch outlet) h. Specs: Provide swatches for approval		
5.	Supply, Fabrication and Installation of Pantry Area. a. Preparation of substrate. Chipping/Grinding/ and other works prior to flooring works b. Kitchen Sink – (6 sets) -Complete fixtures/fittings (such as stainless steel sink, faucet, drain, and grease trap c. Kitchen Cabinet – (6.35mtr.) d. Overhanging cabinet – (6.35mtr.) e. Refrigerator Outlet: 2 sets f. Convenient Outlet: 6 sets g. Area – (+-110sqm.) h. Fully Painted i. Ceiling - Grinded surface, Fully Painted Slab Soffit j. With Doors, Door Jambs, hinges and locksets k. Complete Electricals (lightings, power outlet and switch outlet) l. Smooth Finished Flooring – Epoxy Paint m. Pre-Fabricated Semi Circle Bench and Bar Counter Top parallel to glass window: 3 sets n. Specs: Provide swatches for approval	1	Lot
6.	Supply, Fabrication and Installation of CCTV Room. a. Preparation of substrate. Chipping/Grinding/ and other works prior to flooring works b. Area – (+-11sqm.) c. Fully Painted d. Ceiling – Grinded surface, Fully Painted Slab Soffit e. With Doors, Door Jambs, hinges and locksets f. Flooring – Smooth finished flooring g. Complete Electricals (lightings, power outlet and switch outlet) h. Specs: Provide swatches for approval	1	Lot
7.	Supply, Fabrication and Installation of Security Quarters. a. Preparation of substrate. Chipping/Grinding/ and other works prior to flooring works b. Area – (+-8.5sqm) c. Fully Painted d. Ceiling – Grinded surface, Fully Painted Slab Soffit e. With Doors, Door Jambs, hinges and locksets f. Flooring – Smooth Finished Flooring g. Complete Electricals (lightings, power outlet and switch outlet) h. Specs: Provide swatches for approval	1	Lot
8.	Supply, Fabrication and Installation of Security Personnel’s Modular Counter. a. Modular Counter with key cabinet storage and table b. Specs: Provide swatches for approval	1	Lot
9.	Supply, Fabrication and Installation of Filing Room. a. Preparation of substrate. Chipping/Grinding/ and	1	Lot

	<ul style="list-style-type: none"> other works prior to flooring works b. 9 – filing room c. Area – (+-30sqm) d. Fully Painted e. Ceiling – Grinded surface, Fully Painted Slab Soffit f. With Doors, Door Jambs, hinges and locksets g. Flooring – Smooth Floor Finished h. Complete Electricals (lightings, power outlet and switch outlet) i. Specs: Provide swatches for approval 		
10.	<p>Supply and Installation of extension of hallway tile lobby.</p> <ul style="list-style-type: none"> a. Area – (+-186sqm) b. Preparation of substrate. Chipping/Grinding/ and other works prior for Tiling. c. Complete Electricals (lightings, power outlet and switch outlet) -d. Floor - 600mm x 600mm tiles. ē. Close-out of slab opening -(3.5sq.m) f. Specs: Provide swatches for approval 	1	Lot
11.	<p>Supply and Installation of new Vinyl Planks.</p> <ul style="list-style-type: none"> a. Preparation of substrate. Chipping/Grinding/ and other works prior for Tiling. b. Floor Tiles Area – (±1750sqm) c. Specs: Provide swatches for approval 	1	Lot
12	<p>Supply, fabrication and Installation of Legal Divisions.</p> <ul style="list-style-type: none"> a. Preparation of substrate. Chipping/Grinding/ and other works prior to flooring works b. 7 – divisions (+-221sqm) c. Fully Painted d. Ceiling – Grinded surface, Fully Painted Slab Soffit e. With Doors, Door Jambs, hinges and locksets f. Vinyl Planks flooring g. Complete Electricals (lightings, power outlet and switch outlet) h. Specs: Provide swatches for approval 	1	Lot
13.	<p>Supply, Fabrication and Installation of ASG Room</p> <ul style="list-style-type: none"> a. Preparation of substrate. Chipping/Grinding/ and other works prior to flooring works b. 7 – ASG Rooms (+-30sqm) c. Fully Painted d. Ceiling – Grinded surface, Fully Painted Slab Soffit e. With Doors, Door Jambs, hinges and locksets f. Vinyl Planks flooring g. Complete Electricals (lightings, Convenience and switch outlet) h. Specs: Provide swatches for approval 	1	Lot
14.	<p>Supply, Fabrication and Installation of ASG CR.</p> <ul style="list-style-type: none"> a. Preparation of substrate. Chipping/Grinding/ and other works prior to flooring works b. 7 – ASG CRs (+- 3.5sqm.) 	1	Lot

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	<ul style="list-style-type: none"> c. Water Closet, Lavatories with fittings/fixtures (Faucets, bidet) d. Tiles Floor -300mm x 300mm Wall – 300mm x 600mm e. With Doors, Door Jambs, hinges and locksets f. Painted Gypsum Ceiling enclosure with Manhole g. Complete Electricals (lightings, power outlet and switch outlet) h. Specs: Provide swatches for approval 		
15.	<p>Supply, Fabrication and Installation of Modular Cubicles for legal secretary.</p> <ul style="list-style-type: none"> a. 70 – Modular workstation with glass, built in tables & Outlets b. Dimension please see attached layout c. Specs: Provide swatches for approval 	1	Lot
16.	<p>Supply, Fabrication and Installation of Workstation for ASG secretary.</p> <ul style="list-style-type: none"> a. 7 – Modular workstation with glass, built in tables & Outlets b. Dimension please see attached layout c. Specs: Provide swatches for approval 	1	Lot
17.	<p>Supply, Fabrication and Installation of Modular Cubicles for lawyers.</p> <ul style="list-style-type: none"> a. 70 – Modular workstation with glass, built in tables & Outlets b. Dimension please see attached layout c. Specs: Provide swatches for approval 	1	Lot
18.	<p>Supply, Fabrication and Installation of Electricals</p> <ul style="list-style-type: none"> a. Power Outlet and Telephone LAN for every lawyer b. Power Outlet and Telephone LAN for every legal Secretary c. Power Outlet and Telephone LAN for every ASG Secretary d. Power Outlet and Telephone LAN for ASG ROOM – 1 set per corner e. Power Outlet for Photo Copier Machine, Printer and Scanner (will be based on CMS location reflected on approved Layout) f. Power Outlet for WIFI (will be based on CMS location reflected on approved Layout) g. Power Outlet for Data Cabinet (will be based on CMS location reflected on approved Layout) h. Spare Power Outlet at Open Corner for every Legal Divisions and ASG Room – 4 set each i. Power Outlet for all Filing and Storage – 2 sets each filing room j. Refrigerator power outlet, Microwave Oven Outlet, Water Dispenser Outlet for every Legal Divisions k. Refrigerator power outlet, Microwave Oven Outlet and Water dispenser outlet at Pantry area. 	1	Lot

	i. Specs: Provide swatches for approval		
19.	Supply, Fabrication and Installation of Ceiling Enclosure. a. Hallway Extension – Painted gypsum/Ficem ceiling with Manhole b. Lighting Fixtures with switch outlet c. Will be based on approve reflected ceiling plan Specs: Provide swatches for approval	1	Lot
20.	Additional Exhaust Fan at Pantry - 7th Floor. a. Additional Exhaust Fans with flexible ducting with switch and wirings. b. Specs: Provide swatches for approval	2	sets
21.	Electricity Meter and Water Meter a. Subject to the Lessor requirements	1	lot
22.	Waterproofing a. Supply and Installation of waterproofing (Two layers) to all ASG CR and Additional Common CR. b. Approved by Admin of the building.	1	lot
23.	Hauling of Debris, Cleaning the area after construction and deploying a QRT (Quick Response Team) prior for Turn Over.	1	Lot

**Technical Working Group for Repair/Renovation of
OSG Offices for the Relocated Division at Convergys One Building**


SONNY VON N. RUAYA
Assistant Solicitor General
Chairperson

Members:

PATRICK JOSEPH S. TAPALES
State Solicitor I

LEO ADRIAN B. MORILLO
State Solicitor I


FRODINA MAFOXCI J. RAFANAN
Associate Solicitor III

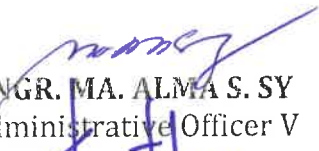

CHERYL GRACE M. RABE
Associate Solicitor III


FIONA CRISTY B. LAO
Associate Solicitor III


NORIETESS DE LOS REYES
Associate Solicitor II

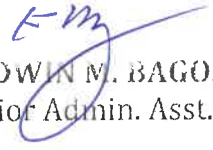

SAMUELITO NANI P. PAGDILAO
Associate Solicitor II


JAMIL F. DALIDIG
Associate Solicitor I


ENGR. MA. ALMA S. SY
Administrative Officer V


GLADYS LAIZA J. PADRILAN
Administrative Officer V


ARCH. GIAN C. DE VERA
Administrative Officer III


EDWIN M. BAGOS
Senior Admin. Asst. III

Approved/Disapproved:

Certified Funds Available:

MENARDO I. GUEVARRA
Solicitor General

BERNADETTE M. LIM
Dir IV – FMS